



Wells Gray Community Forest (2010) Society Grant Application Submission Checklist

Please use this as a guide to ensure your organization is submitting the application with the required information. ***Tick the boxes, sign the checklist and submit with application.***

- ☐ Agency Information complete.
- ☐ Project Description (1) with project clearly described complete.
- ☐ Success criteria (2) complete and relevant to project.
- ☐ Measures Outcome complete with clearly described measurable outcomes.
- ☐ Quotes a minimum of three (3) quotes are to be attached to application if required, local is preferred. Provide short justification if not possible to obtain three quotes
- ☐ Budget (5) completed
- ☐ Grant Fund category (6) indicated, and signatures completed.
- ☐ Organization Information (7) completed.
- ☐ Mandatory information part of application and documents attached that are required.
- ☐ Does the grant application fit within the grant policy criteria?

Signature of Applicant: _____